

# TICONDEROGA CENTRAL SCHOOL DISTRICT

9 AMHERST AVENUE  
TICONDEROGA, NEW YORK 12883

**William Brennan, D.D.S.**  
*President, Board of Education*

**Barbara J. Greer**  
*Clerk, Board of Education*



**John C. McDonald, Jr., CAS**  
*Superintendent of Schools*  
Office (518)-585-6674 (Ext. 110)  
Fax. (518)-585-2682  
jmcDonald@ticonderogak12.org

"SENTINELS FOR EXCELLENCE"

April 9, 2003

Federal Communications Commission  
Office of the Secretary,  
445-12<sup>th</sup> Street SW  
Washington D C 20554

Reference CC Docket Nos 96-45 and 97-21

Ticonderoga Central Schools requests a review of the Schools and Libraries Division (SLD) appeals decision dated March 6, 2003 on our year 5 form 471 E-rate application. The year 5 form 471 application information is below

Form 471 application number: 330492  
Funding request numbers: 893066,893067,893069  
Funding year 2002: 7/01/2002 -06/30/2003  
Billed Entity Number: 124332  
Applicant's Form Identifier: 471 y5

In their Funding Commitment Decision Letter dated July 30, 2002 the SLD denied funding for our year 5 application based on the date on our signature page of our form 471. We appealed that decision on August 5, 2002 and were notified by the SLD on March 6, 2003 that our appeal had been denied.

My letter of appeal to the SLD on August 5, 2002 explains what happened- that the date I delivered the paper work to Mr. McDonald which was Friday, **January** 11, 2002 was placed on the form by the Superintendent's secretary. Mr. McDonald was out of the district that day and would not be back to sign the form until the following Monday, **January** 14, 2002, the allowable signature/submission date. Mr. McDonald signed the form that week and the form was submitted on January 16, 2002 as our postal receipt showed.

When I was contacted last summer by a representative of the SLD about if our form 471 and was for form 470 application number 21882000102234. I responded with a "yes;" because we had only filed one form 470 and one form 471. I was unaware at that time that the date did not accurately reflect the actual signature date.

We feel we are being unfairly penalized for a clerical error that we were unaware of **until** it was too late to fix it. We are hoping your review of this matter will find that an unintentional error was made, the actual signature and submission of our form 471 **was** in accordance with the SLD guidelines and **our requests** should be funded. If need be, please consider this as request for a waiver of the deadline.


If you need further information or have further question. please feel free to contact us.

Note: Funding request 893068 was a duplicate of **893067** due to me inadvertently sending a "worksheet page" along with the **final** page for that Verizon charge. **It** should nor be considered for funding.

Sincerely



William Dodd  
E-rate Coordinator  
[wdodd@ticonderogak12.org](mailto:wdodd@ticonderogak12.org)  
Voice mail: 518-585-6661 ext 159  
Fax: 518-585-2682



Stephen McDermott  
Superintendent of Schools

TICONDEROGA CENTRAL SCHOOL DISTRICT

9 Amherst Avenue  
Ticonderoga, NY 12883  
Telephone (518) 585-6674 Ext. 110

FAX # (518) 585-2682  
FACIMILE COVER SHEET

Please deliver the following to: Greg Lipscomb

FAX #: 202-418-6957 Firm: FCC

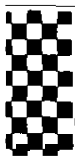
From: William Dodd

Date: 4/9/2003 # of pages including this page 3

Re: Letter of Appeal from Ticonderoga Central  
Schools 471 application # 330492

CONFIDENTIALITY NOTE

The documents accompanying this telecopy transmission contain information which is confidential or privileged. The information is intended for the use of the individual or entity names on this transmission sheet. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this telecopied information is PROHIBITED. If you have received this telecopy in error, please notify us by telephone immediately so that we can arrange for the retrieval of the original documents at no cost to you.



o: LIPSCOMB GREG x4188200  
rom: UNKNOWN  
Time/Date Received: 4/9/03 13:43  
Attributes:  
Subject:

This Message contains the following components:  
[Fax: 3 pages]

March 12, 2003

13 2003

Record of events regarding Ticonderoga form 471 for year 5 (2002-2003):

I gave the signature page for form 471 to Barb Greer in the Superintendent's office on Jan. 11, 2002, (Friday) for Mr. McDonald to sign the following week. Mr. McDonald was out of the office and not due back until Monday, Jan. 14, 2002.

Mr. McDonald signed the signature page the following week (on or after the 14<sup>th</sup>) and the form was mailed on Jan. 16, 2002 (post office certified mail receipt). This is after the 28 day requirement.

Mrs. Greer typed in Mr. McDonald's name and must of entered the date I dropped the form off and not the date the form was signed.

At the end of July 2002, I was contacted by SLD of the USAC regarding our form 471 and responded with the fax dated 7/23/2002 as per a phone conversation with Jim DiGirolamo. In our conversation he asked if the signature page was correct. At the time I had no idea the date was a problem or an issue and I told him it was correct.

At the beginning of August I received the USAC letter of July 30, 2002 stating funding had been denied.

On August 5, 2002 a letter of appeal was sent to the USAC in accord with their appeal process.

On March 10, 2003 we received notice that the appeal was denied.



William Dodd  
Computer Coordinator  
Ticonderoga Central Schools

Attachments:

1. Ticonderoga form 471 for year 5 (471y5) with attachments
2. Fax sent to Jim DiGirolamo July 27, 2002
3. USAC letter of funding status dated July 30, 2002
4. Ticonderoga letter of appeal dated August 5, 2002
5. USAC letter of decision dated March 6, 2002

Attachment #1

FCC Form 471

Do not write in this area.

Approval by OMB  
3060-0806**Schools and Libraries Universal Service  
Services Ordered and Certification Form 471**

Estimated Average Burden Hours Per Response: 4 hours

This form asks schools and libraries to list the eligible telecommunications-related services they have ordered and estimate the annual charges for them so that the Fund Administrator can set aside sufficient support to reimburse providers for services.

Please read instructions before beginning this application. (See [www.sl.universalservice.org](http://www.sl.universalservice.org) for filing this form online)Applicant's Form Identifier: 471y5

Create your own code to identify THIS Form 471

**Block 1: Billed Entity Information**

(The "Billed Entity" is the entity paying the bills for the services listed on this form.)

Name of Billed Entity (30 characters max.) Ticonderoga Central SchoolsFunding Year: July 1, 2002 through June 30, 2003 3 Entity Number (up to 10 digits) 124332a Street Address, P.O. Box, 351 Amherst Ave.

or Route Number

City TiconderogaState NYZip Code 12883-1430

Telephone Number (10 digits + ext.)

(518) 585-6661 ext. 0159

Fax Number (10 digits)

(518) 585-2682

E-mail Address (50 characters max.)

wdodd@ticonderoga.k12.org

Type of Application

☐

School

(public or non-public school)

☒

School District

(LEA; public or non-public (e.g., diocesan) local district representing multiple schools)

☐

Library

(library (i.e. outlet/branch, system))

☐

Consortium

☐ Check here if any members of this consortium are ineligible non-governmental entities.6a Contact Person's Name William Dodd

First, fill in every item of the Contact Person's information below that is different from Item 4, above.

Then check the box next to the preferred mode of contact. (At least one box MUST be checked.)

b ☐ Street Address, P.O.

Box or Route Number

City

State

Zip Code

c ☐ Telephone Number (10 digits + ext.)

( ) - - - - -

ext. - - - - -

d ☐ Fax Number (10 digits)

( ) - - - - -

e ☒ E-mail Address (50 characters max.)f Holiday/vacation/summer contact information: e-mail or phone 518-962-8739**Block 2: Minor Modification to Existing Contract?**

7

☐ Check if this Form 471 represents a minor modification, such as a modification of services, to

a Form 471 for which you already have a Receipt Acknowledgement Letter. Provide the data requested below,

attach a Description of Services highlighting the modified service, and sign Block 6.

Form 471 Application #:

Funding Request Number:

Minor modification requests can be filed MANUALLY only. Please see [www.sl.universalservice.org](http://www.sl.universalservice.org) for filing instructions.

Entity Number 124332  
 Contact Person William Dodd

Applicant's Form Identifier 471x5  
 Phone Number 518 535 6661 ext 159

### Block 3: Impact of Service!

Please provide your best estimate of districts complete 8a. Libraries complete 8b.

a Number of students to be served 1,301

The following questions seek summarize only those rows that are relevant to 1

#### IF THIS APPLICATION INCLUDES...

a (Schools/districts/consortia only) Telephone service

b High-bandwidth voice/data/video service: How many buildings served before and after your order?

c High-bandwidth voice/data/video service: Highest speed before and after your order?

d Dial-up Internet connections: How many before and after your order?

e Dial-up Internet connections: Highest speed before and after your order?

f Direct connections to the Internet: How many before and after your order?

g Direct connections to the Internet: Highest speed before and after your order?

h Internet access (for schools): How many rooms before and after your order?

i Internet access (for libraries): How many buildings before and after your order?

j Internet access: How many computers (or other devices) with Internet access before and after your order?

k Other technology outcomes: (please specify):

### Ordered in THIS Application

1 number of people who will be served by all of the services ordered in THIS Form 471. Schools/schools complete 8a. Consortia complete 8a and/or 8b.

a Number of library patrons to be served

outcome information based on the services ordered in this Form 471 application. Please complete application

	BEFORE ORDER	AFTER ORDER
How many classrooms had phone service before and after your order?	0	0
How many buildings served before and after your order?	4	4
Highest speed of service to a building before and after your order?	T1	T1
Highest speed of dial-up Internet access before and after your order?	3	3
Highest speed of direct Internet access before and after your order?	56K	56K
Number of buildings with direct Internet access before and after your order?	2	2
Highest speed of direct Internet access before and after your order?	T1	T1
Number of rooms with Internet access before and after your order?	104	104
Number of buildings with Internet access before and after your order?		
Number of computers (or other devices) with Internet access before and after your order?	150	150

### Block 4: Discount Calculation

### in Worksheets (pages 3a, 3b, and 3c)

Use 4 worksheets for use in calculating your discount for services. You will complete one or more worksheets. Each worksheet has instructions.

For each service, use Worksheet A (page 3a).

For each system, use Worksheet B (page 3b).

Include Worksheet C (page 3c), and include as many Worksheets A and B as you need for backup documentation.

Applicant's Form Identifier 471 VS  
Phone Number 515

## Worksheet #A-

Page 1 of 1

(For Administrator's Use)

- **Applying for discounts ONLY for an individual school, or ONLY site-specific services:** Complete columns 1-7 only for each school. Add and number pages as needed. Then use each school's Entity Number and its discount from Column 7 to complete Block 5 site-specific service to that school.
- **Applying for discounts on services shared by ALL schools in the district (with or without site-specific services as well):** Complete all columns 1-8 for all schools in the district. Then use the Weighted Average Discount in 10c (below) to complete Block 5 for shared services. Applying for discounts on different shared services shared by different groups of schools (with or without site-specific services as well): Complete one worksheet, columns 1-8 PLUS 10c, for EACH different group of schools sharing a service. Designate this worksheet A-1, A-2, A-3, etc.

School District Name: Ticonderoga Central Schools School District Entity Number: 124332

**10c Weighted Average Discount % for Shared Services (Col 8 total divided by Col 4 total. Rwnd to nearest %)**

→ 70%



Ently Number <u>124332</u> Contact Person <u>W. H. Kim (D) cell</u> Phone Number <u>578-585-6661 ext 159</u>																															
Block 5, page <u>1</u> of <u>3</u> Instructions: Use one Block 5 page for EACH service (Funding Request Number) for which you are requesting discounts. Make as many copies of this page as necessary, and number the completed pages to assure that they are all processed correctly.																															
(To be assigned by administrator)																															
11 Category of Service (only ONE category should be checked) <input checked="" type="radio"/> Telecommunications Service <input type="radio"/> Internet Access <input type="radio"/> Internal Connections	12 Form 470 Application Number (15 digits) <u>218720000402234</u>																														
13 SPIN - Service Provider Identification Number (9 digits) <u>143001192</u>	14 Service Provider Name <u>AT+T Corp.</u>																														
15 Contract Number (if available; use "1" if limited services, "M" if month-to-month services as described in instructions) <u>T</u>	16 Billing Account Number (e.g., billed telephone number) <u>620 6014730 001</u>																														
17 Allowable Vendor Selection/Contract Date (m/n/d/yyyy) (based on Form 470 filing)	18 Contract Award Date (m/n/d/yyyy)																														
19a Service Start Date (m/n/d/yyyy) <u>07/01/2002</u>	19b Service End Date (m/n/d/yyyy) (use only for "T" or "M" services) <u>06/30/2003</u>																														
20 Contract Expiration Date (m/n/d/yyyy)	21 Description of This Service: You MUST attach a description of the service, including a breakdown of components and costs, plus any relevant brand names. Label this description with an Attachment #, and note number in space provided below. Attachment # <u>2</u>																														
22 Ently/Entitles This Service: a. If the service is site-specific (provided to one site and not shared by others), list the Ently Number of the ently from Block 4 receiving this service: b. If the service is shared by all entlies on a Block 4 worksheet, list the worksheet number (e.g., A-1): <u>A-1</u>	23 Calculations																														
<table border="1"> <thead> <tr> <th colspan="2">Recurring Charges</th> <th colspan="2">Non-Recurring Charges</th> <th colspan="2">Total Charges</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>Monthly \$ charges (total amount per month for service)</td> <td>B</td> <td>How much of the \$ amount in (A) is ineligible?</td> <td>C</td> <td>Eligible monthly pre-discount amount (A minus B)</td> </tr> <tr> <td>D</td> <td># of months service provided in year</td> <td>E</td> <td>Annual pre-discount \$ amount for eligible recurring charges (C x D)</td> <td>F</td> <td>Annual non-recurring (one-time) \$ charges (F) is ineligible?</td> </tr> <tr> <td>G</td> <td>How much of the \$ amount in (F) is ineligible?</td> <td>H</td> <td>Annual eligible pre-discount \$ amount (F minus G) for one-time charges</td> <td>I</td> <td>Total program year pre-discount \$ amount (E + H)</td> </tr> <tr> <td>J</td> <td>% discount (from Block 4 Worksheet)</td> <td>K</td> <td>Funding Commitment \$ Request (1 x J)</td> <td></td> <td></td> </tr> </tbody> </table>		Recurring Charges		Non-Recurring Charges		Total Charges		A	Monthly \$ charges (total amount per month for service)	B	How much of the \$ amount in (A) is ineligible?	C	Eligible monthly pre-discount amount (A minus B)	D	# of months service provided in year	E	Annual pre-discount \$ amount for eligible recurring charges (C x D)	F	Annual non-recurring (one-time) \$ charges (F) is ineligible?	G	How much of the \$ amount in (F) is ineligible?	H	Annual eligible pre-discount \$ amount (F minus G) for one-time charges	I	Total program year pre-discount \$ amount (E + H)	J	% discount (from Block 4 Worksheet)	K	Funding Commitment \$ Request (1 x J)		
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J	% discount (from Block 4 Worksheet)	K	Funding Commitment \$ Request (1 x J)																												

Entity Number 129332 Contact Person W. H. D. Phone Number 518 585 6661 ext 157 Applicant's Form Identifier 47125

Block 5: Discount Funding Request(s)

Instructions: Use one Block 5 page for EACH service (Funding Request Number) for which you are requesting discounts. Make as many copies of this page as necessary, and number the completed pages to assure that they are all processed correctly.

Block 5, page 2 of 3

11 Category of Service (only ONE category should be checked)  
☒ Telecommunications Service ☐ Internet Access ☐ Internal Connections

12 Form 470 Application Number (15 digits) 218720000402234

13 SPIN - Service Provider Identification Number (9 digits) 143001359

14 Service Provider Name Verizon New York Inc.

15 Contract Number (if available, use "T" if limited services, "M" if month-to-month services as described in instructions) T

16 Billing Account Number (e.g., billed telephone number) 518 585 6661 667 247

17 Allowable Vendor Selection/Contract Date (mm/dd/yyyy) (based on Form 470 filing)

18 Contract Award Date (mm/dd/yyyy)

19a Service Start Date (mm/dd/yyyy) 07/01/2002

19b Service End Date (mm/dd/yyyy) (use only for "T" or "M" services) 06/30/2003

20 Contract Expiration Date (mm/dd/yyyy)

21 Description of This Service: You MUST attach a description of the service, including a breakdown of components and costs, plus any relevant brand names. Label this description with an Attachment #, and note number in space provided below. Attachment # 1

22 Entity/Entities Receiving This Service: a. If the service is site-specific (provided to one site and not shared by others), list the Entity Number of the entity from Block 4 receiving this service: b. If the service is shared by all entities on a Block 4 worksheet, list the worksheet number (e.g., A-1): A-1

23 Calculations

Recurring Charges				Non-Recurring Charges				Total Charges		
A	B	C	D	E	F	G	H	I	J	K
Monthly \$ charges (total amount per month for service)	How much of the amount in (A) is ineligible?	Eligible monthly pre-discount amount (A minus B)	# of months service provided in program year	Annual pre-discount amount for eligible recurring charges (C x D)	Annual non-recurring (one-time) \$ charges (F) is ineligible? (F) is ineligible? How much of the \$ amount in (F) minus (G) for one-time charges (F minus G)	Annual eligible pre-year pre-discount \$ amount (E + H)	Total program % discount (from Block 4 Worksheet)	Funding Commitment \$ Request (1 x J)		
\$2002.94	0	\$2002.94	12	\$24,035.32						

9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 274 275 276 277 278 279 280 281 282 283 284 285 286 287 288 289 290 291 292 293 294 295 296 297 298 299 300 301 302 303 304 305 306 307 308 309 310 311 312 313 314 315 316 317 318 319 320 321 322 323 324 325 326 327 328 329 330 331 332 333 334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352 353 354 355 356 357 358 359 360 361 362 363 364 365 366 367 368 369 370 371 372 373 374 375 376 377 378 379 380 381 382 383 384 385 386 387 388 389 390 391 392 393 394 395 396 397 398 399 400 401 402 403 404 405 406 407 408 409 410 411 412 413 414 415 416 417 418 419 420 421 422 423 424 425 426 427 428 429 430 431 432 433 434 435 436 437 438 439 440 441 442 443 444 445 446 447 448 449 450 451 452 453 454 455 456 457 458 459 460 461 462 463 464 465 466 467 468 469 470 471 472 473 474 475 476 477 478 479 480 481 482 483 484 485 486 487 488 489 490 491 492 493 494 495 496 497 498 499 500 501 502 503 504 505 506 507 508 509 510 511 512 513 514 515 516 517 518 519 520 521 522 523 524 525 526 527 528 529 530 531 532 533 534 535 536 537 538 539 540 541 542 543 544 545 546 547 548 549 550 551 552 553 554 555 556 557 558 559 560 561 562 563 564 565 566 567 568 569 570 571 572 573 574 575 576 577 578 579 580 581 582 583 584 585 586 587 588 589 590 591 592 593 594 595 596 597 598 599 600 601 602 603 604 605 606 607 608 609 610 611 612 613 614 615 616 617 618 619 620 621 622 623 624 625 626 627 628 629 630 631 632 633 634 635 636 637 638 639 640 641 642 643 644 645 646 647 648 649 650 651 652 653 654 655 656 657 658 659 660 661 662 663 664 665 666 667 668 669 670 671 672 673 674 675 676 677 678 679 680 681 682 683 684 685 686 687 688 689 690 691 692 693 694 695 696 697 698 699 700 701 702 703 704 705 706 707 708 709 710 711 712 713 714 715 716 717 718 719 720 721 722 723 724 725 726 727 728 729 730 731 732 733 734 735 736 737 738 739 740 741 742 743 744 745 746 747 748 749 750 751 752 753 754 755 756 757 758 759 760 761 762 763 764 765 766 767 768 769 770 771 772 773 774 775 776 777 778 779 780 781 782 783 784 785 786 787 788 789 790 791 792 793 794 795 796 797 798 799 800 801 802 803 804 805 806 807 808 809 810 811 812 813 814 815 816 817 818 819 820 821 822 823 824 825 826 827 828 829 830 831 832 833 834 835 836 837 838 839 840 841 842 843 844 845 846 847 848 849 850 851 852 853 854 855 856 857 858 859 860 861 862 863 864 865 866 867 868 869 870 871 872 873 874 875 876 877 878 879 880 881 882 883 884 885 886 887 888 889 890 891 892 893 894 895 896 897 898 899 900 901 902 903 904 905 906 907 908 909 910 911 912 913 914 915 916 917 918 919 920 921 922 923 924 925 926 927 928 929 930 931 932 933 934 935 936 937 938 939 940 941 942 943 944 945 946 947 948 949 950 951 952 953 954 955 956 957 958 959 960 961 962 963 964 965 966 967 968 969 970 971 972 973 974 975 976 977 978 979 980 981 982 983 984 985 986 987 988 989 990 991 992 993 994 995 996 997 998 999 1000 1001 1002 1003 1004 1005 1006 1007 1008 1009 1010 1011 1012 1013 1014 1015 1016 1017 1018 1019 1020 1021 1022 1023 1024 1025 1026 1027 1028 1029 1030 1031 1032 1033 1034 1035 1036 1037 1038 1039 1040 1041 1042 1043 10

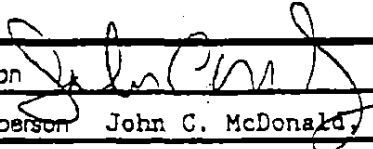
Block 5: Discount Funding Request(s)	
<p>Instructions: Use one Block 5 page for EACH service (Funding Request Number) for which you are requesting discounts. Make as many copies of this page as necessary, and number the completed pages to assure that they are all processed correctly.</p>	
<p>Entity Number 124332      Applicant's Form Identifier 47145      Phone Number 578-585-6661 ext 159</p>	
<p>Block 5, page 3 of 3</p>	

Do not write in this area

Entity Number 124332 Applicant's Form Identifier 471X5  
 Contact Person William David Phone Number 518-585-6661 ext 159

## Block 6: Certifications and Signature

- 24 The entities listed in Block 4 of this application are eligible for support because they are: (Check one or both.)
- a ☒ schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801(14) and (25), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million; and/or
  - b ☐ libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools, including, but not limited to elementary and secondary schools, colleges, or universities.
- 25 The eligible schools and libraries listed in Block 4 of this application have secured access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to make effective use of the services purchased as well as to pay the discounted charges for eligible services.
- 26 All of the schools and libraries or library consortia listed in Block 4 of this application are covered by:
- a ☒ an individual technology plan for using the services requested in this application; and/or
  - b ☐ higher-level technology plan(s) for using the services requested in this application; or
  - c ☐ no technology plan needed; applying for basic local and long distance telephone service only.
- 27 Status of technology plans (If representing multiple entities with mixed technology plan status, check both a and b):
- a ☒ technology plan(s) has/have been approved; and/or
  - b ☐ technology plan(s) will be approved by a state or other authorized body; or
  - c ☐ no technology plan needed; applying for basic local and long distance telephone service only.
- 28 I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurement of services for which support is being sought.
- 29 I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.
- 30 I certify that the entity(ies) I represent has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments.
- 31 I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- 32 I recognize that I may be audited pursuant to this application. I will retain for five years any and all worksheets and other records that I rely upon to fill out this application, and, if audited, will make available to the Administrator such records.
- 33 I certify that I am authorized to submit this request on behalf of the abovenamed entities, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

34 Signature of authorized person 	35 Date <u>1-11-02</u>
36 Printed name of authorized person <u>John C. McDonald, Jr.</u>	
37 Title or position of authorized person <u>Superintendent of Schools</u>	
38 Telephone number of authorized person: <u>(518) 585-6674, ext. 110</u>	
Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.	
The Americans with Disabilities Act, the Individuals with Disabilities Education Act and the Rehabilitation Act may impose obligations on entities to make the services purchased with these discounts accessible to and usable by people with disabilities.	

Entity Number <u>124332</u>	Applicant's Form Identifier <u>471 VS</u>
Contact Person <u>William Dudd</u>	Phone Number <u>518-585-6661 ext 159</u>

NOTICE TO INDIVIDUALS: Section 54.504 of the Federal Communications Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to file this Services Ordered and Certification Form (FCC Form 471) with the Universal Service Administrator, 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended, 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.504. All schools and libraries planning to order service eligible for universal service discounts must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the personal information we request in this form. We will use the information you provide to determine whether approving this application is in the public interest. If we believe there may be a violation or a potential violation of a FCC statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding.

If you owe a past due debt to the Federal government, the taxpayer identification number (such as your social security number) and other information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC may delay processing of your application or may return your application without action.

The foregoing Notice is required by the Privacy Act of 1974, Pub. L. No. 93-579, December 31, 1974, 5 U.S.C. § 552, and the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554.

Please submit this form to:

**SLD-Form 471  
P.O. Box 7026  
Lawrence, Kansas 66044-7026**

For express delivery services or U.S. Postal Service, Return Receipt Requested, mail this form to:

**SLD-Form 471  
c/o Ms. Smith  
3833 Greenway Drive  
Lawrence, Kansas 66046  
(888) 203-8100**

**Form 471 Attachment #1**  
Ticonderoga Central Schools  
Entity number **124332**  
Form identifier **471Y5**

**Service Provider: Verizon New York Inc.**  
SPIN: **143001359**

**Description of service:**

Basic telephone service and T1 connection between buildings ~~for~~ voice

**Basic phone service:**

Account number: (main billing number) **518 585 6661 667 247**

(other lines and account numbers)

**518 585 7437750242**

**518 5859065 867249**

**518 585 9734498244**

**5185856836241241**

**518585 6827880247**

**518 585 6256631244**

The above lines are used on a rotating basis by the ~~districts~~ Merlin phone system for incoming and outgoing calls by all the buildings and ~~all~~ phones.

Average monthly ~~cost=\$2,002.94~~ Estimated yearly ~~cost=\$24,035.24~~

**T1 connection:**

Account number:

Connection, between buildings for the ~~districts~~ Merlin phone ~~system~~.

Average monthly ~~cost=\$400.62~~ Estimated yearly ~~cost=\$4,807.48~~

**Form 471 Attachment #2**Ticonderoga ~~Central~~ Schools

Entity number 124332

Fora identifier **471Y5****Service Provider: AT&T Corp.**

Account number: 020 601 4730 001

**SPIN:** 143001 192

Description of service: Telecommunications. Regular long distance phone service.

Yearly cost based on **average** monthly cost *times* 12 months.

$\$242.33 \times 12 = \$2,908.00$

Phone numbers included are:

518-585-6661

518-585-7437

518-585-9065

518-585-9734

518-585-6836

518-585-6827

518-585-6256

U.S. Postal Service  
**CERTIFIED MAIL RECEIPT**  
(Domestic Mail Only; No Insurance Coverage Provided)

WMDodd - THS

Postage	\$ .80
Certified Fee	2.10
Return Receipt Fee (Endorsement Required)	1.50
R restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$ 4.40

TICONDEROGA NY  
Postmark  
Here  
JAN 16 2002  
72883

Recipient's Name (Please Print Clearly) (to be completed by addressee)  
S.D. - From 971 9 M. Smith  
Street, Apt. No., or PO Box No.  
3833  
City, State, ZIP+4  
Lawrence Kansas 66044

PS Form 3800, February 2000



Attachment 2

Ticonderoga High School  
Resource Center  
Calkins Place  
Ticonderoga, New York 12883  
(518) 585-4076  
fax: (518) 585-5282

**Ticonderoga Central  
Schools**

# Fax

To: Jim DiGirolamo From: William Dodd  
Fax: 973-599-6521 Pages: 2 (including cover)  
Phone: \_\_\_\_\_ Date: 7/23/02  
Re: \_\_\_\_\_ CC: \_\_\_\_\_

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

COMMENTS:

#### Confidentiality Note

The documents accompanying this telecopy transmission contain information which is confidential or privileged. The information is intended for the use of the individual or entity named on this transmission sheet. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this telecopied information is PROHIBITED. If you have received this telecopy in error, please notify us by telephone immediately so that we can arrange for the retrieval of the original documents at no cost to you.

# TICONDEROGA CENTRAL SCHOOL DISTRICT

CALKINS PLACE  
TICONDEROGA, NEW YORK 12883

**Edward Tatko**  
High School Principal  
518-585-6661 x118



July 23, 2002

Jim DiGirolamo  
Schools and Libraries Division

Jim;

As per our conversation on July 23, this is to give written confirmation that you should delete FRN 893068 ~~from~~ our form 471 **with** the application number 330492. I had inadvertently included a scratch **copy** of block 5, **page 2** when I **sent** in ~~our~~ form 471.

Also, keep the form 470, application number 218820000402234 **as the establishing** 470 for our form 471.

Sincerely,

A handwritten signature in cursive script that reads "William Dodd".

William Dodd  
E-Rate Coordinator

## TRANSMISSION VERIFICATION REPORT

TIME : 07/23/2002 00:56  
NAME : TICNDRGAHS  
FAX : 5185855280  
TEL : 5185854076

DATE, TIME	07/23 09:55
FAX NO. /NAME	14735996521
DURATION	00:00:45
PAGE(S)	02
RESULT	OK
MODE	STANDARD
	ECM

Attachment 3



Universal Service Administrative Company  
Schools & Libraries Division

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**FUNDING COMMITMENT DECISION LETTER****(Funding Year 2002: 07/01/2002 - 06/30/2003)**

July 30, 2002

TICONDEROGA CENTRAL SCHOOLS  
WILLIAM DODD  
351 AMHERST AVE.  
TICONDEROGA, NY 12883-1430

Re: Form 471 Application Number: 330492  
Funding Year: 2002: 07/01/2002 - 06/30/2003  
Billed Entity Number: 124332  
Applicant's Form Identifier: 471 Y5

Thank you for your Funding Year 2002 E-rate application and for any assistance you provided throughout our review. We have completed review of your Form 471. This letter is to advise you of our decision(s).

**FUNDING COMMITMENT REPORT**

On the pages following this letter, we have provided a Funding Commitment Report for the Form 471 application cited above. We have reviewed each Discount Funding Request on your Form 471 application and have assigned a Funding Request Number (FRN) to each Block 5. The enclosed report includes a list of the FRNs from your application. The SLD is also sending this information to your service provider(s) so preparations can be made to begin implementing your E-rate discount(s) upon the filing of your Form 486. Immediately preceding the Funding Commitment Report, you will find a guide that defines each line of the Report.

**NEXT STEPS**

**FILE FORM 486.** Once you have reviewed this letter and have determined that some or all of your requests have been funded, your next step to facilitate receipt of discount as featured in this letter will be to file an FCC Form 486 with the SLD. The Form 486 notifies the SLD to begin payment to your service provider and provides certified indication that your technology plan(s) has been approved by an SLD certified Technology Plan Approver. The Form 486 and instructions and the list of SLD certified Technology Plan Approvers can be found on the SLD web site at [www.sl.universalservice.org](http://www.sl.universalservice.org) or you can call the SLD Client Service Bureau at 1-888-203-8100 and ask that the form be sent to you. The Form 486 dated July, 2001 in the lower right corner MUST be used for Funding Year 2002 and for any previous funding years. Submissions of earlier versions of the Form 486 will be returned to you and will not be able to be processed. As you complete Form 486, you should also contact your service provider to verify they have received notice from the SLD of your funding commitments. After the SLD processes your Form 486, we can process invoices for services that have been provided to you.

**DEADLINE FOR FORM 486.** Form 486 must be postmarked within 120 days of the Service Start Date featured on the Form 486 or within 120 days of the date of the Funding Commitment Decision Letter, whichever is later. If the Form 486 is postmarked after the later of those two dates, the date 120 days before the Form 486 postmark date will become the start date for discounted services. If the service start date is moved, your funding commitment may be reduced. You are advised to keep proof of the date of mailing of your form(s).

**REVIEW CIPB REQUIREMENTS.** On December 21, 2000, the Children's Internet Protection Act (CIPA) was signed into law. That law requires schools and libraries that receive Universal Service discounts for certain services to adopt an Internet safety policy incorporating the use of filtering or blocking technology on computers with Internet access as a condition of receiving those discounts. Funding Year 2002 may be the Second Funding Year for purposes of CIPA for one or more schools and/or libraries represented on your Form 486. (Funding Year 2002 is the Second Funding Year for purposes of CIPA for a school or library if a Form 486 for internet access or internal connections was successfully data entered for funding year 2001. See the section of the Form 486 Instructions entitled "Impact of CIPA Requirements on Form 486" for more information on First, Second and Third Funding Years.) If funding year 2002 is the Second Funding Year for purposes of CIPA for one or more schools and/or libraries represented on your Form 486, those school(s) and/or library(ies) must certify that they are in compliance with CIPA unless state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification otherwise required. A school or library so prevented may request a waiver for funding year 2002. Certification(s) for purposes of CIPA and CIPA waiver request(s) must be made on the Form 486 or the Form 479, whichever is appropriate. See the Form 486 Instructions and the Form 479 Instructions for more information. You may also refer to the SLD web site at [www.sl.universalservice.org](http://www.sl.universalservice.org) or call the Client Service Bureau at 1-888-203-6100 for more information about Form 486, Form 479, and the requirements of CIPA.

**FILE FORM 472 (APPLICANT) or FORM 474 (SERVICE PROVIDER).** After a Form 486 has been properly filed, the SLD must receive an invoice from either the applicant or the service provider in order to make payments for approved discounts on eligible services. Form 472, Billed Entity Applicant Reimbursement (BEAR) Form, is filed by the applicant; Form 474, Service Provider Invoice Form, is filed by the service provider.

**NEW DEADLINES FOR INVOICES.** Invoices must be postmarked within 90 days of the last date to receive service or within 90 days of the date of the Form 486 Notification Letter, whichever is later. If an invoice is postmarked after the later of those two dates, payment will be denied.

#### TO APPEAL THESE FUNDING COMMITMENT DECISIONS

If you wish to appeal the Funding Commitment Decision(s) (FCD) indicated in this letter, your appeal must be RECEIVED BY THE SCHOOLS AND LIBRARIES DIVISION (SLD) WITHIN 60 DAYS OF THE ABOVE DATE ON THIS LETTER. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and e-mail address (if available) for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Identify which FCD Letter you are appealing. Indicate the relevant funding year and the date of the Funding Commitment Decision Letter. Your letter of appeal must also include the applicant name, the Form 471 Application Number, and the Billed Entity Number from the top of your FCD Letter.
3. Identify the particular Funding Request Number (FRN) that is the subject of your appeal. When explaining your appeal, include the precise language or text from the Funding Commitment Decision Letter that is at the heart of your appeal. By pointing us to the exact words that give rise to your appeal, the SLD will be able to more readily understand and respond appropriately to your appeal. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep copies of your correspondence and documentation.
4. Provide an authorized signature on your letter of appeal.

If you are submitting your appeal on paper, please send your appeal to: Letter of Appeal, Schools and Libraries Division, Box 125 - Correspondence Unit, 80 South Jefferson Road, Whippany, NJ 07981. Additional options for filing an appeal can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by calling the Client Service Bureau.

While we encourage you to resolve your appeal with the SLD first, you have the option of filing an appeal directly with the Federal Communications Commission (FCC). You should refer to CC Docket Nos. 96-45 and 97-21 on the first page of your appeal to the FCC. Your appeal must be RECEIVED BY THE FCC WITHIN 60 DAYS OF THE ABOVE DATE ON THIS LETTER. Failure to meet this requirement will result in automatic dismissal of your appeal. Further information and options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by calling the Client Service Bureau. We strongly recommend that you use either the e-mail or fax filing options because of continued substantial delays in mail delivery.

to the FCC. If you are submitting your appeal via United States Postal Service, send to: PCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554.

#### NOTICE ON RULES AND FUNDS AVAILABILITY

Applicants' receipt of funding commitments is contingent on their compliance with all statutory, regulatory, and procedural requirements of the universal service mechanisms for schools and libraries. FCC Form 471 Applicants who have received funding commitments continue to be subject to audits and other reviews that SLD or the Federal Communications Commission may undertake periodically to assure that funds have been committed and are being used in accordance with all such requirements. If the SLD subsequently determines that its commitment was erroneously issued due to action or inaction, including but not limited to that by SLD, the Applicant, or Service Provider, and that the action or inaction was not in accordance with such requirements, SLD may be required to cancel these funding commitments and seek repayment of any funds disbursed not in accordance with such requirements. The SLD, and other appropriate authorities (including but not limited to USAC and the PCC), may pursue enforcement actions and other means of recourse to collect erroneously disbursed funds. The timing of payment of invoices may also be affected by the availability of funds based on the amount of funds collected from contributing telecommunications companies.

We look forward to continuing our work with you on connecting our schools and libraries through advanced telecommunications services.

Sincerely,

Schools and Libraries Division  
Universal Service Administrative Company

Enclosures

### A GUIDE TO THE FUNDING COMMITMENT REPORT

Attached to this letter will be a report for each E-rate funding request from your application. We are providing the following definitions.

**FUNDING REQUEST NUMBER (ERN):** A Funding Request Number is assigned by the SLD to each Block 5 of your Form 471 once an application has been processed. This number is used to report to Applicants and Service Providers the status of individual discount funding requests submitted on a Form 471.

**FUNDING STATUS:** Each ERN will have one of three definitions: "Funded," "Not Funded," or "As Yet Unfunded."

1. An ERN that is "Funded" will be approved at the level that SLD determined is appropriate for that item. The funding level will generally be the level requested unless the SLD determines during the application review process that some adjustment is appropriate.
2. An ERN that is "Not Funded" is one for which no funds will be committed. The reason for the decision will be briefly explained in the "Funding Commitment Decision," and amplification of that explanation may be offered in the section, "Funding Commitment Decision Explanation." An ERN may be "Not Funded" because the request does not comply with program rules, or because the total amount of funding available for this Funding Year was insufficient to fund all requests.
3. An ERN that is "As Yet Unfunded" reflects a temporary status that is assigned to an ERN when the SLD is uncertain at the time the letter is generated whether there will be sufficient funds to make commitments for requests for internal connections at a particular discount level. For example, if your application included requests for discounts on both telecommunications services and internal connections, you might receive a letter with our funding commitment for your telecommunications funding requests and a message that your internal connections requests are "As Yet Unfunded." You would receive a subsequent letter(s) regarding the funding decision on your internal connections requests.

**SERVICES ORDERED:** The type of service ordered from the service provider, as shown on Form 471.

**SPIN (Service Provider Identification Number):** A unique number assigned by the Universal Service Administrative Company to service providers seeking payment from the Universal Service Fund for participating in the universal service support mechanisms. A SPIN is also used to verify delivery of services and to arrange for payment.

**SERVICE PROVIDER NAME:** The legal name of the service provider.

**CONTRACT NUMBER:** The number of the contract between the eligible party and the service provider. This will be present only if a contract number was provided on Form 471.

**BILLING ACCOUNT NUMBER:** The account number that your service provider has established with you for billing purposes. This will be present only if a Billing Account Number was provided on Form 471.

**EARLIEST POSSIBLE EFFECTIVE DATE OF DISCOUNT:** The first possible date of service for which the SLD will reimburse service providers for the discounts for the service.

**CONTRACT EXPIRATION DATE:** The date the contract expires. This will be present only if a contract expiration date was provided on Form 471.

**SITE IDENTIFIER:** The Entity Number listed in Form 471, Block 5, Item 22a will be listed. This will appear only for "site specific" ERNs.

**ANNUAL PRE-DISCOUNT AMOUNT FOR ELIGIBLE RECURRING CHARGES:** Eligible monthly pre-discount amount approved for recurring charges multiplied by number of months of recurring service provided in the funding year.

**ANNUAL PRE-DISCOUNT AMOUNT FOR ELIGIBLE NON-RECURRING CHARGES:** Annual eligible non-recurring Charges approved for the funding year.

**PRE-DISCOUNT AMOUNT:** Amount in Form 471, Block 5, Item 23, Column I, as determined through the application review process.

DISCOUNT PERCENTAGE BPPROVED BY THE SLD: This is the discount rate that the SLD has approved for this service.

FUNDING COMMITMENT DECISION: This represents the total amount of funding that the SLD has reserved to reimburse service providers for the approved discounts for this service for this Funding Year. It is important that you and the service provider both recognize that the SLD should be invoiced and the SLD may direct disbursement of discounts only for eligible, approved services actually rendered.

FUNDING COMMITMENT DECISION EXPLANATION: This entry may amplify the comments in the "Funding Commitment Decision" area.



## FUNDING COMMITMENT REPORT

Form 471 Application Number: 330492  
Funding Request Number: 893066 Funding Status: Not Funded  
Service: Ordered: Telecommunications Service  
SPIN: 143001192 Service Provider Name: AT&T Corp.  
Contract Number: T  
Billing Account Number: 020 601 4730 001  
Earliest Possible Effective Date of Discount: 07/01/2002  
Contract Expiration Date: 06/30/2003  
Annual Pre-discount Amount for Eligible Recurring Charges: \$2,907.96  
Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00  
Pre-Discount Amount: \$2,907.96  
Discount Percentage Approved by the SLD: N/A  
Funding Commitment Decision: \$0.00 - Signature Violation  
Funding Commitment Decision Explanation: signature date violation, signature prior to establishing 470 allowable contract date

Funding Request Number: 893067 Funding Status: Not Funded  
Services Ordered: Telecommunications Service  
SPIN: 143001359 Service Provider Name: Verizon - New York Inc.  
Contract Number: T  
Billing Account Number: 518 585 6661 667 247  
Earliest Possible Effective Date of Discount: 07/01/2002  
Contract Expiration Date: 06/30/2003  
Annual Pre-discount Amount for Eligible Recurring Charges: \$24,035.28  
Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00  
Pre-Discount Amount: \$24,035.28  
Discount Percentage Approved by the SLD: N/A  
Funding Commitment Decision: \$0.00 - Signature Violation  
Funding Commitment Decision Explanation: signature date violation, signature prior to establishing 470 allowable contract date

Funding Request Number: 893068 Funding Status: Not Funded  
Services Ordered: Telecommunications Service  
SPIN: 143001359 Service Provider Name: Verizon - New York Inc.  
Contract Number: T  
Billing Account Number: 518 585 6661 667 247  
Earliest Possible Effective Date of Discount: 07/01/2002  
Contract Expiration Date: 06/30/2003  
Annual Pre-discount Amount for Eligible Recurring Charges: \$24,035.28  
Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00  
Pre-Discount Amount: \$24,035.28  
Discount Percentage Approved by the SLD: N/A  
Funding Commitment Decision: \$0.00 - Signature Violation  
Funding Commitment Decision Explanation: signature date violation, signature prior to establishing 470 allowable contract date

Funding Request Number: 893069 Funding Status: Not Funded  
Services Ordered: Telecommunications Service  
SPIN: 143001359 Service Provider Name: Verizon - New York Inc.  
Contract Number: MTM  
Billing Account Number: 518 M56-3334069  
Earliest Possible Effective Date of Discount: 07/01/2002  
Contract Expiration Date: 06/30/2003  
Annual Pre-discount Amount for Eligible Recurring Charges: \$4,807.44  
Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00  
Pre-Discount Amount: \$4,807.44  
Discount Percentage Approved by the SLD: N/A  
Funding Commitment Decision: \$0.00 - Signature Violation  
Funding Commitment Decision Explanation: signature date violation, signature prior to establishing 470 allowable contract date

Attachment 4

**TICONDEROGA CENTRAL SCHOOL DISTRICT****9 AMHERST AVENUE  
TICONDEROGA, NEW YORK 12883****William Brennan, D.D.S.**  
President, Board of Education**Barbara J. Greer**  
Clerk, Board of Education**John C. McDonald, Jr., CAS**  
Superintendent of Schools  
Office (518)-585-6674 (Ext. 110)  
Fax: (518)-585-2682  
jmcDonald@ticonderogak12.org**"SENTINELS FOR EXCELLENCE"**

August 5, 2002

Letter of Appeal  
Schools and Libraries Division  
Box 125 - Correspondence Unit  
80 South Jefferson Road  
Whippany, NJ 07981Re: Appeal of SLD Funding Commitment Decision Letter to Ticonderoga Central  
Schools for Form 471 application number 330492

## Contact Information:

**William Dodd**  
E-rare Coordinator  
Ticonderoga Central Schools  
351 Amherst Ave.  
Ticonderoga, NY 12883  
Voiced 518-585-6661 ext 159  
Fax: 518-585-2682  
E-mail: [wdodd@ticonderogak12.org](mailto:wdodd@ticonderogak12.org)

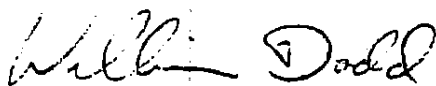
## SLD action being appealed:

Funding Commitment Decision Letter dated July 30, 2002  
Form 471 application number: 330492  
Funding year 2002: 7/01/2002 - 06/30/2003  
Billed Entity Number: 124332  
Applicant's Form Identifier: 471 y5

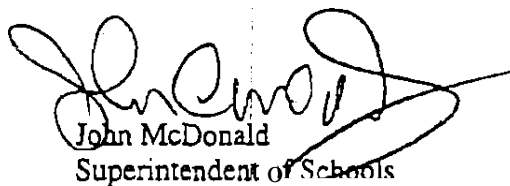
Ticonderoga Central Schools would like to appeal the funding decision for all our funding requests. We feel the reason given is not justified. Our Form 471 was mailed on Jan 16, 2002 as shown on our mailing receipt. This is after the 28 day deadline (our form 470 was filed Dec 17, 2001). In the process of getting together the documentation and preparing Form 471, I left the Superintendent's signature page with his secretary to be signed when he was available. After the deadline I finishing the Form 471. picked up the signature page, and mailed it. I didn't realize the signature date was incorrect. Attached is a copy of the mail receipt.

If you have any further questions or wish further information, please let me know. I will be out of town Aug 23- Sept 2.

Sincerely,

A handwritten signature in black ink, appearing to read "Will Dodd".

William Dodd  
E-rate Coordinator

A handwritten signature in black ink, appearing to read "John McDonald".  
John McDonald  
Superintendent of Schools

*Attachment 5*

**Universal Service Administrative Company**  
Schools & Libraries Division

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August 8, 2002

William Dodd  
Ticonderoga Central School District  
9 Amherst Avenue  
Ticonderoga, NY 12883

William Dodd:

The Schools and Libraries Division of the Universal Service Administrative Company has received your correspondence dated August 5, 2002 on August 5, 2002 regarding the 2002-2003 funding decision on your application 330492. Here are the steps that will follow:

1. We will review your correspondence carefully to identify the specific issue(s) it raises.
2. We will consult the program integrity assurance records and all supporting documentation for the application. Our goal is to determine whether the program rules were administered appropriately in processing your application.
3. Once the review process is completed we will respond in writing and state whether your appeal is approved, denied or approved in part. We will then follow with a funding commitment decision letter for any approved appeal resulting in additional discounts for your application. Funds have been set aside to implement funding decisions for appeals approved by the SLD and/or the Federal Communications Commission.

We have begun in-depth review of the appeals we have received, and our goal is to respond to you as promptly as possible. We thank you in advance for your patience as we handle your case with the care and attention it deserves.

Schools and Libraries Division  
Universal Service Administrative Company



**Universal Service Administrative Company**  
Schools & Libraries Division

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**Administrator's Decision on Appeal - Funding Year 2002-2003**

March 6, 2003

**William Dodd**

Ticonderoga Central School District  
351 Amherst Avenue  
Ticonderoga, NY 12883

Re: **Billed** Entity Number: 124332  
471 Application Number: 330492  
**Funding Request** Number(s): 893066, 893067, 893068, 893069  
**Your Correspondence Dated:** August 5, 2002

After thorough review and investigation of all relevant facts, the Schools and Libraries Division ( "SLD") of the Universal Service Administrative Company ("USAC") has made its decision in regard to your appeal of SLD's **Year 2002 Funding Commitment** Decision for the Application **Number** indicated above. This **letter** explains the basis of SLD's decision. The **date** of this letter begins the 60-day **time** period for appealing **this** decision to the Federal Communications Commission ("FCC"). *If your* letter of appeal included more **than one** Application Number, **please** note that for each application for which an appeal is **submitted**, a separate letter is sent.

**Funding Request Number:** 893066, 893067, 893068, 893069  
**Decision on Appeal:** Denied in **full**  
**Explanation:**

- You appeal the decision in your Funding Commitment Decision Letter denying your application, **as** your Form 471 **was** submitted **after the** Form 470 allowable contract date expired. **You state that the** Form 471 **was** mailed on 1/16/02 **as** indicated on the mail receipt, **and** concede to **mailing the** Form 471 signature page **after the** deadline. **You state** you did not realize the signature date **was** incorrect.
- During the **initial** review of **your** application you were contacted and asked to provide the establishing Form 470 application number for your Form 471. **You'** forwarded a correspondence, which confirmed Form 470 application number 21882000102234, for which the Allowable Contract Date **was** 1/14/2002. The signature date of your Form 471 application **was** 1/11/02, prior to the Allowable Contract **Date** of 1/14/2002, which **is a** violation of program **rules**. **Your** appeal **has not brought forth** persuasive information **that** your Form 471 application **was** denied in **error**, consequently your appeal **is** denied.

- **Your Form 470 Application Number 218820000402234 was posted on 12/17/2001.** In your Form 470 Receipt Notification **Letter**, SLD notified **you** that the **earliest date** upon which you could sign and submit your Form 471 was 1/14/2002. **You** have not claimed that **this Form 471** relates to a **different Form 470** other than the Form 470 indicated above. Consequently, SLD **denies** your appeal because your application did **not** comply with the competitive bidding requirement that your Form 470 be posted on the website for **28 days** prior to your **signing** and/or submitting your Form 471.
- You signed and/or submitted your Form 471 prior to the expiration of the 28-day posting period. FCC rules *require* that **except** under limited circumstances, **all Forms 470 received** be posted **on the** website for 28 days, and that applicants carefully consider all bids received before selecting a vendor, **entering into an agreement or signing a contract**, and signing **and** submitting a Form 471. **See 47 C.F.R. §§ 54.504, 54.511(a), (c).** FCC rules further require that the Administrator send the applicant a confirmation when the Form 470 has **been** posted, and **inform** the applicant of **the** date after which the applicant may **sign** a contract with the vendor it selects. **See 47 C.F.R. § 54.504(b)(4).** These competitive bidding requirements help **ensure** that applicants receive **the** lowest pre-discount price from vendors. **See Federal-Bare Joint Board on Universal Service, CC Docket No. 94-45, Order on Reconsideration, 12 FCC Rcd 10095, 10098 ¶ 9 (1997).**

If you believe there is a basis for further examination of your application, you **may** file an appeal **with the** Federal Communications **Commission (FCC)** via United States Postal Service: FCC, Office of the Secretary, 445-12<sup>th</sup> Street SW, **Washington, DC** 20554. If you are submitting your appeal to the FCC by other than United States **Postal** Service, check the **SLD web site** for more information. Please reference **CC Docket Nos. 96-45 and 97-21** on the first page of your appeal. The **FCC must RECEIVE your appeal WITHIN 60 DAYS OF THE ABOVE DATE ON THIS LETTER** for your **appeal to be filed in a timely fashion**. Further information and **new** options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site, **www.sl.universalservice.org**.

We thank you for your continued **support**, patience, and cooperation during the appeal process.

Schools and Libraries Division  
Universal Service **Administrative** Company